



**2020 Sanitary Sewer Overflow and Reduction Program (SSORP) Engineering Design Services
Solicitation Number: PS-00096-FG**

ADDENDUM 2
March 17, 2020

To Respondent of Record:

RESPONSES TO RFQ

- 1. Question: In lieu of the coronavirus (Covid-19), would SAWS consider allowing firms to submit our response to the RFQ #PS-00096-FG (2020 Sanitary Sewer Overflow and Reduction Program (SSORP) Engineering Design Services), digitally only - through email or some kind of upload?**

Response: See modifications to RFQ.

- 2. Question: With the concerns over the spread of COVID-19, we are wondering if you would consider accepting electronic submittals as opposed to hard copies that have to be hand-delivered**

Response: See modifications to RFQ.

MODIFICATIONS TO RFQ

1. Remove and replace Cover Page with the attached.
2. Remove and replace Section IV. Submitting a Response with the following:

IV. Submitting a Response

A. Deadline

Respondents are strongly encouraged to submit their proposals at least two (2) hours prior to the Proposal deadline and time to avoid last minute transmission issues. If you believe there is an issue, please contact Florinda Gonzales, Interim Contract Administrator at 210-233-3914 for assistance before the due date deadline.

B. Submission – *Electronic Submittals Accepted Only*****

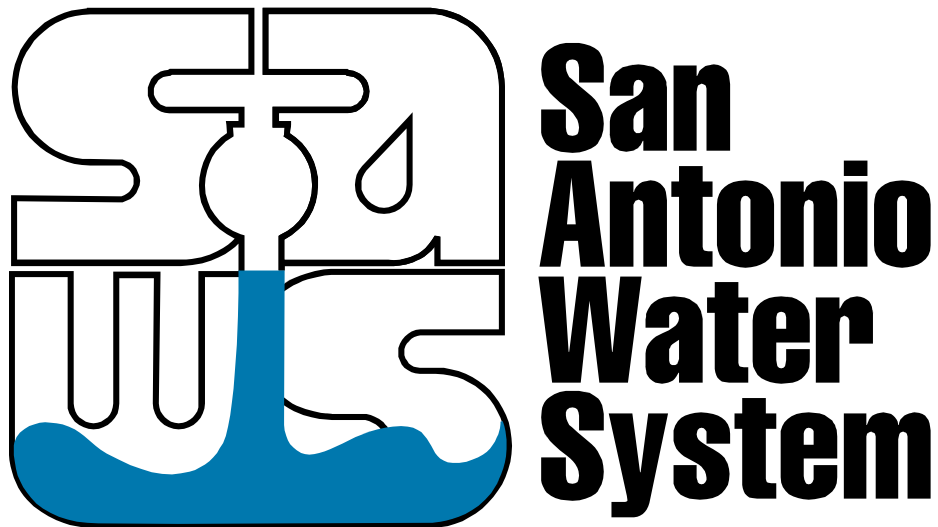
1. Address a PDF of your submittal to contracting@saws.org. Entitle the subject line of the submission email with "**PS-00096-FG – 2020 SSORP Eng Des Serv 1 RFQ Response**" and name of Respondent. **If any hard copy proposals are submitted in error, they will not be evaluated for consideration.** The file size limitation for submission is 10MB. Only one (1) file with all required response information shall be submitted. A brief e-mail response will be provided to acknowledge receipt of your submission. Pages requiring signatures shall be scanned or electronically signed. The submission shall be tabbed and "bookmarked" in PDF to match the response format indicated further in this solicitation. The entire submission shall be in searchable PDF format.
2. SAWS will not be responsible for slow or delayed electronic submissions that do not reach the intended recipient within the designated timeframe regardless of whether it is caused by, but not limited to, the World Wide Web, internet service provider (ISP), third party system, firewalls or infrastructure.

3. Responses are limited to a maximum of **twenty-one (21)** pages per proposal. Required forms do not count toward the page limit. Required forms are the Submittal Response Checklist, Respondent Questionnaire, W-9 form, Insurance requirements, Good Faith Effort Plan, SCTRCA Certificates and the Conflict of Interest Questionnaire. The cover page and tabs do not count towards the page limit. Number each page starting with the cover letter, including text charts and graphic images.
4. Brochures, visual or other presentations, art work and marketing information beyond those sufficient to present a complete and effective proposal are neither necessary nor desired.
5. Responses should be clear, concise, and complete. They should be submitted using an 8 ½” by 11” portrait format (up to 11” by 17” will be permitted for drawings, where warranted).
6. By submission of a response, Respondent acknowledges that they have read and thoroughly understand the Scope of Services, agree to all terms and conditions stated herein, and acknowledge that it can perform all tasks as required.
7. Once, issued, this RFQ is subject to revision via written Addenda any time before the submittal deadline. Any such Addenda will be available through the SAWS website. Respondent is solely responsible for obtaining all Addenda prior to submitting its SOQ. Respondents should check the SAWS website frequently, including the day of the SOQ Submittal Deadline. SAWS assumes no responsibility or liability whatsoever for the distribution of Addenda to Respondents.

END OF ADDENDUM 2

This Addendum is one (1) page in its entirety, an attachment.

Attachment: Cover Page



SOLICITATION NO: PS-00096-FG
RELEASE DATE: March 6, 2020

REQUEST FOR QUALIFICATIONS

**2020 Sanitary Sewer Overflow and Reduction Program
(SSORP) Engineering Design Services**

**Non-Mandatory Pre-Submittal Conference:
March 16, 2020 at 2:00 p.m. (CT)**

**Submission Deadline:
April 6, 2020 at 10:00 a.m. (CT)**

***** ELECTRONIC SUBMITTALS ACCEPTED ONLY *****